



MODULARITYSPACE

Chief Operating Officer

Modularity Space

Modularity Space is changing the satellite industry by offering a suite of technologies and services that drastically cut cost, development time, and customer pains. Our spacecraft platforms are designed to be modular and reusable which allows for increased mission flexibility. In addition to our space system technologies, we offer turn-key solutions through a mission services package that allows satellite operators to focus on their mission. All we need is the payload required to complete the mission and we take care of the licensing, regulatory compliance, launch vehicle procurement, mission design, mission operations, and data processing and compiling.

Modularity Space is building and renting real estate in space. Our mission is to open space to virtually anyone by building satellites and providing affordable payload leasing/renting options for customers to use our satellites, so they don't have to build and operate their own. There are endless possibilities for what we can achieve by building affordable access to real estate in space, and that access is now a reality thanks to Modularity Space. We are looking for leaders who like to push themselves into the unknown and help build the infrastructure for the future of space.

Modularity Space is a fast-paced, aerospace start-up environment with a company culture focused on close team collaboration, rapid and low-cost development, and self-motivated individuals ready to take the initiative to innovate within the commercial aerospace industry. At Modularity Space, you will be given autonomy and ownership to solve critical problems facing the satellite industry. We encourage all types of qualified candidates to apply and tell us how great you are and why you should be considered for a position.

Scope and Responsibilities

Modularity Space is currently looking for an experienced Chief Operating Officer (COO) to oversee Modularity Space's ongoing operations and procedures. The COO role is a key member of the senior management team reporting to the Chief Executive Officer (CEO). As COO, you'll have to maintain control of diverse business operations, so we expect you to be an experienced and efficient leader with excellent people skills and exemplary work ethics. The goal of the COO position is to secure the functionality of the business to drive extensive and sustainable growth. The COO will have their hand in everything including marketing, financial growth, and sales, and will oversee all activities of Modularity Space and ensure we achieve the company's strategic goals. This position may require the ability to obtain a Secret security clearance.

Duties include, but are not limited to:

- Collaborate with the CEO in setting and driving organizational vision, operational strategy, and hiring needs.
- Translate strategy into actionable goals for performance and growth helping to implement organization-wide goal setting and performance management.
- Design and implement business strategies, plans, and procedures.
- Establish policies that promote company culture and vision.
- Oversee daily operations of the company and the work of executives including human resources, legal, finances, manufacturing, and more.



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- Lead employees to encourage maximum performance and dedication.
- Evaluate performance by analyzing and interpreting data and metrics.
- Write and submit reports to the CEO on all matters of importance.
- Assist CEO in fundraising ventures.
- Participate in expansion activities (investments, acquisitions, corporate alliances, etc.).
- Manage relationships with partners/vendors.
- Adhere to company, federal, state, and local business requirements, enforcing compliance and taking action when necessary.

Required Skills and Experience

- An entrepreneurial spirit.
- Proven experience as Chief Operating Officer or relevant role in the space/aerospace industry.
- Minimum of 5 years of managerial experience.
- Understanding of business functions such as HR, Finance, Marketing, etc.
- Demonstrable competency in strategic planning and business development.
- Working knowledge of data analysis and performance/operation metrics.
- Working knowledge of IT/Business infrastructure and Google Workplace.
- Outstanding organizational and leadership abilities.
- Excellent interpersonal and public speaking skills.
- Aptitude in decision-making and problem-solving.
- BSc/BA in Business Administration or relevant field.
- Frequent domestic and international travel will be required (<20% travel).

Preferred Skills and Experience

- Experience with a fast-paced start-up.
- Experience in fundraising.
- MSc/MBA.
- Certified public accountant (CPA).

Important Information

To conform to US Government space technology export regulations, applicants must be a US citizen, lawful permanent resident of the US, protected individual as defined by 8 USC 13244b(a)3), or eligible to obtain the required authorization from the US Department of State.

Modularity Space is an Equal Opportunity Employer, employment with Modularity Space is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, color, religion, gender, national origin/ethnicity, veteran status, disability status, age, sexual orientation, gender identity, marital status, mental or physical disability or any other legally protected status.